

Westminster Christian School

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Educating for Time and Eternity

MINUTES for the Board Meeting
in the staffroom at Westminster Christian School
On Tuesday 28 October 2025 at 7.00pm
Meeting 298

Opening	Stephen Freymark opened in prayer Sandy shared devotions. No Conflicts of Interest with the meeting agenda noted.	
Present	Lanny Carroll (Presiding Member), Sandy Jacobs, Dirk Hoek, Carin Erasmus, Stephen Freymark, Raymond Yeo, Richard Hoek, Kaumosi Opie, Grant Shew, Jonathan Ward Jacob Ploeg (Online) Nichole Gillanders (Taking Minutes)	
Apologies	None	
Mission Statement	Presiding Member to read the Mission Statement: <i>"Westminster Christian School, through the Spirit of God, educates the children of Christian parents for time and eternity by providing a Christ-centred academic curriculum founded on a Biblical World View."</i>	
Code of Conduct	Code of Conduct #1: I act with integrity I act with high standards of professional and personal integrity, including being honest, open, transparent, and trustworthy. Code of Conduct #2: I am culturally responsive and fair I do not act or advocate in a way that discriminates against, nor act in a way that unjustifiably favours, particular individuals, groups, identities or interests.	ACTION: Richard to investigate aligning the Code of Conduct to our Special Character with Kris Morrison
Minutes	1. Approval of meeting minutes for August's meeting No Matters Arising from the August meeting. Moved by Richard Hoek, Seconded by Stephen Freymark. 2. Approval of meeting minutes for October Induction. All actions are completed Moved by Jonathan Ward, Seconded by Kaumosi Opie.	IT WAS AGREED that the August's meeting minutes be approved. IT WAS AGREED that the October's Induction meeting minutes be approved.
Correspondence In	1. Everyday Matters - Term 3 2025	
Correspondence Out	1. Notice of Strike to parents	
General Business	1. Roll Total is 380 (Current Maximum: 400) + 1 international long-term student 2. Health and Safety & Proprietors a. Report from Richard Hoek b. Property Walk Through (Thursday 23 October)	

	3. Legal Compliance a. No policies to review this month - All International Student Policies will be reviewed next month. b. Lockdown Drill for Term 3 was carried out on Thursday, 18 September c. National Shakeout - Earthquake Drill completed Thursday, 16 October 4. Finance Report a. Jacob reported on August Report 5. Student Management a. Principal Report 6. Staff Management a. Included in Principal Report b. Curriculum Lead Teacher Report - Arts - Kelly Purcell c. Curriculum Lead Teacher Report - Technology - Carla Norris 7. Other Business	
Significant Events	Significant Events Please refer to 2025 Calendar	
Next Meeting	The next meeting is proposed for Tuesday, 18 November 2025, at 7pm, in the Staffroom at 31 Westminster Gardens, Unsworth Heights. Please submit a request for leave from the meeting prior to the date.	
Meeting	Kaumosi Opie closed in prayer at 8:27pm	

IT WAS AGREED that the October meeting minutes be approved.

Date: 18 November 2025

Signed: _____