

Westminster Christian School

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Educating for Time and Eternity

**MINUTES for the Board Meeting
in the staffroom at Westminster Christian School
On Tuesday 19 August 2025 at 7.00pm
Meeting 296**

Opening	Stephen Freymark opened in prayer Sandy shared devotions based on Jonah and Nehemiah. No Conflicts of Interest with the meeting agenda noted.	
Present	Stephen Freymark (Presiding Member), Dirk Hoek, Carin Erasmus (Acting Principal), Lanny Carroll, Raymond Yeo, Richard Hoek, Sandy Jacobs, Changmin Jung Jacob Ploeg (Online) Nichole Gillanders (Taking Minutes)	
Apologies		
Mission Statement	Presiding Member to read the Mission Statement: <i>"Westminster Christian School, through the Spirit of God, educates the children of Christian parents for time and eternity by providing a Christ-centred academic curriculum founded on a Biblical World View."</i>	
Code of Conduct	Code of Conduct #2: I am culturally responsive and fair I do not act or advocate in a way that discriminates against, nor act in a way that unjustifiably favours, particular individuals, groups, identities or interests. Code of Conduct #3: I actively promote a safe school environment I speak up when I see unethical behaviour. I treat all concerns raised seriously. I encourage an open culture where all staff, communities and students feel safe speaking up	
Minutes	Approval of meeting minutes for July's meeting. Moved by Richard Hoek, Seconded by Lanny Carroll. No Matters Arising from the July meeting.	IT WAS AGREED that the July's meeting minutes be approved.
Correspondence In	1. Email from Richard Hoek regarding Enrolment Policy Review <u>Policy No 15 - Enrolment</u>	IT WAS AGREED that Policy 15 be accepted
Correspondence Out		
General Business	1. Roll Total is 373 (Current Maximum: 400) + 1 international long-term student + 6 international short-term students 2. Health and Safety & Proprietors a. Report from Richard Hoek b. Property Walk Through c. Proposed Memorandum of Understanding Please share comments on the doc prior to meeting	IT WAS AGREED in principle to adopt the

	7:53pm Sandy left the meeting 3. Legal Compliance a. Review <u>Policy No 64 - Camera Surveillance</u> b. Review <u>Policy No 8 - Education Outside the Classroom</u> 4. Finance Report a. Jacob reported on the June Finances b. Committee to meet once July report received 5. Student Management a. Principal Report b. Mid-Year Statement of Variance 6. Staff Management a. Included in Principal Report b. Curriculum Lead Teacher Report - English - Jadene Govender c. Junior SENCo Report - Karen Honiss d. Senior/Int SENCo Report - Trish Ragg 7. Other Business	MoU provided Kris Morrison reviews it with no issues IT WAS AGREED that Policy 64 be accepted IT WAS AGREED that Policy 8 be accepted
Significant Events	Significant Events Please refer to 2025 Calendar	
Next Meeting	The next meeting is proposed for Tuesday, 28 October 2025, at 7pm, in the Staffroom at 31 Westminster Gardens, Unsworth Heights. Any requests for leave from the October meeting	
Meeting	Richard Hoek closed in prayer at 8:40pm	

IT WAS AGREED that the July meeting minutes be approved.

Date: 28 October 2025

Signed: _____

