



Westminster Christian School

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Educating for Time and Eternity

(2026)



INTERNATIONAL

STUDENTS

HANDBOOK



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THANK YOU FOR TAKING TIME TO CONSIDER
ENROLLING YOUR CHILD WITH US AS AN
INTERNATIONAL STUDENT. WE LOOK FORWARD
TO MEETING YOU!

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CODE OF PRACTICE FOR THE PASTORAL CARE OF INTERNATIONAL STUDENTS

Introduction

New Zealand educational providers are responsible for the welfare of their international students. It is important therefore, that these students are properly cared for, given a safe environment in which to learn and to live, and to be given the opportunity and support, to fully participate in all aspects of school and New Zealand life.

The 'International Student Handbook' provides both an overview of the 'Code of Practice for the Pastoral Care of International Students' (the Code), and the procedures that students are to follow if they have concerns in regard to their New Zealand educational provider or agent.

Westminster Christian School has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students.

What is the Code?

The Code is a New Zealand Ministry of Education document that sets out the minimum standards of delivery, advice and care that are expected of educational providers and/or their agents in respect to international students. It must be noted that the Code applies to pastoral care and provision of information only, and not to academic standards.

Who does the Code apply to?

The Code is mandatory and must be signed by all educational providers in New Zealand, who have students enrolled with them under international study permits.

How can I get a copy of the Code?

You may request a copy of the Code from your New Zealand educational provider or online from: <https://www2.nzqa.govt.nz/assets/Tertiary/The-Code/pastoral-care-code-of-practice-2021-english.pdf>

How do I know if an educational provider has signed the Code?

The New Zealand Ministry of Education will maintain a register of all signatories to the Code. This list will be available from: <https://www.nzqa.govt.nz/providers/results.do?regionCode=20>

If the educational provider that you are seeking to enrol with is not a signatory to the Code, you will not be granted a permit from the New Zealand Immigration Service and you will not be able to study at that institution.

What do I do if something goes wrong?

If you have concerns about your treatment by your educational provider or by an agent of the provider, the first thing you must do is contact the Principal, the international student coordinator/s, or another person who has been identified to you as someone that you can approach about complaints at your institution. The Code requires all institutions to have fair and equitable internal grievance procedures for students and you need to go through these internal processes before you can take the complaint any further (refer p.12). If your concerns are not resolved by the internal grievance procedures, you can contact the <https://www.studycomplaints.org.nz/>

Immigration

Full details of visa and permit requirements, and advice on rights to employment in New Zealand whilst studying, are available through the New Zealand Immigration Service, and can be viewed on their website at <http://www.immigration.govt.nz>.

Eligibility for Health Services

Most international students are not entitled to publicly funded health services whilst in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the New Zealand Ministry of Health and can be viewed on their website at <https://www.health.govt.nz/>.

Accident Insurance

The Accident Compensation Corporation (ACC) provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at <http://acc.co.nz>.

Medical and Travel Insurance

International students must have appropriate and current medical and travel insurance whilst studying in New Zealand. The insurance cover must be appropriate to cover:

1. The student's travel:
 - a. To and from New Zealand;
 - b. Within New Zealand;
 - c. If the travel is part of the course, outside New Zealand;
2. Medical care in New Zealand, including diagnosis, prescription, surgery, and hospitalisation;
3. Repatriation or expatriation of the student as a result of serious illness or injury, including cover of travel costs incurred by family members assisting repatriation or expatriation;
4. Death of the student, including cover of:
 - a. Travel costs of family members to and from New Zealand;
 - b. Costs of repatriation of or expatriation of the body;
 - c. Funeral expenses.

Students must provide evidence of medical and travel insurance on enrolment. The insurance must cover the full length of time that will be spent in New Zealand. New Zealand Insurance cover will be accepted or an overseas policy, if it is accompanied with an English translation. The school will keep a record of the Insurance Policy number and the type of cover provided.

Conclusion

The Code sets standards for educational providers to ensure that:

- high professional standards are maintained
- the recruitment of international students is undertaken in an ethical and responsible manner
- information supplied to international students is comprehensive, accurate, and up-to-date
- students are provided with information prior to entering into any commitments
- contractual dealings with international students are conducted in an ethical and responsible manner
- the particular needs of international students are recognised
- international students under the **age of 18 but no younger than 10 years old**, are in safe accommodation (*this refers to students living with a Caregiver, that is, not with their Parents/Legal Guardians*)
- all providers have fair and equitable internal procedures for the resolution of international student grievances

PRIME CONDITIONS OF ENROLMENT

Westminster Christian School requires that all international students live in one of the following types of accommodation:

- i) Students in years 1-6 (under 10 years of age) must live with their parents or legal guardians. (A legal guardian is someone who has full rights and responsibilities for the student, as approved by a Court of Law, following the death or other inability of the parents to provide proper care for the student. Proof of parental right or legal guardianship must be supplied.)
- ii) Students in Years 7-8 (10 years of age and older) may live with a designated caregiver chosen by their parents / legal guardians, subject to approval by the New Zealand Ministry of Education. All accommodation and designated caregivers must be approved by the school, as required by the **Code of Practice for the Pastoral Care of International Students** (refer p.2-4).
 - An Indemnity Form must be signed by parents/legal guardians stating that the designated caregivers are 'bona fide' relatives or close friends of the student's family. Should there be an emergency that the parents/legal guardians or caregivers must place the student into another home situation the school must have written documentation stating where the student is going and how long he/she will be there for. Normal vetting practices will be followed and checks carried out.
- iii) With a caregiver appointed by Westminster Christian School.
- iv) All caregivers must be approved by the school, as required by the Code of Practice for the Pastoral Care of International Students and all Caregivers will be Police Vet checked.
- v) For all enquiries in regards to accommodation, please contact the International Coordinators on (ph) 00 64 9 444-1983 or email: international@westminster.school.nz

STUDENT FEES AND ASSOCIATED COSTS

All costs are quoted in New Zealand dollars.

Administration Fee (GST included; non-refundable)	Per Student:	\$100.00
	Group (up to 10)	\$500.00
	Group (over 10)	\$1,000.00
Government Levy (GST included, non-refundable) (per student)		\$11.00
Tuition Fees (GST included) per student – payable in advance	Per Week (2026):	\$400.00
	Per Week (2027):	\$500.00

Additional Compulsory Costs

These compulsory costs vary according to the Year level of the student and duration of stay in New Zealand.

Medical and Travel Insurance (Recommended Orbit Travel)	From NZ \$103. approx.
Stationery (at student's cost)	NZ \$100 approx.
Specialist class fees (ESOL, Technology, ICT etc.)	Covered in fees
Uniform (at student's cost)	\$300 approx

Non-Compulsory Costs

Voluntary Activities/School/Class Trips (eg. Year 5 / 6 or Year 7 / 8 Camp)

It is understood that students will participate fully in all aspects of Westminster Christian School life.

Other Miscellaneous Costs

Other misc costs which may be incurred are:

- Transportation to and from school (approximately \$5 per day if using public bus service), however, most homestay families / students are dropped to school by car.
- Living costs – these are costs over and above what can be reasonably expected from your homestay family.

Fees Protection

Westminster Christian School has a Fee Protection policy to safeguard the fees paid by International Students, in the unlikely event that the school may not be able to commence or continue to deliver tuition to the international student. The School's Board of Trustees guarantees to hold in reserve sufficient funds to meet the requirements of any refund in these circumstances.

APPLICATION REQUIREMENTS AND PROCEDURES

The Applicant must complete and produce all documents before the application can be processed. At the end of this book is a checklist of what documents are required.

ONCE AN APPLICATION IS RECEIVED (FOR STUDENTS OVERSEAS):

1. Documents will be verified and assessed by Westminster Christian School.
2. An Offer of Place will be made and an invoice for fees sent.
3. Upon fees received and evidence of the student's medical and travel insurance, an Offer of Place will be confirmed.

ONCE AN APPLICATION IS RECEIVED (FOR STUDENTS IN NEW ZEALAND):

Once a completed enrolment application has been received by Westminster Christian School, the parents/legal guardians/designated caregivers will be informed of an interview time.

An interview will include:

- The prospective student and parents/legal guardians.
- The designated caregivers (if applicable).
- A translator (if required).
- The Principal and/or nominated other persons.

An interview will consist of:

- A tour of the school
- An explanation of Westminster Christian School's Conditions of Acceptance.
- An explanation of both Westminster Christian School and the designated caregiver's role and responsibility for the care of the student (if applicable).
- An opportunity for discussion.

Post-Interview:

1. Parents/legal guardians will be informed, in writing, of the school's decision within 7 working days of the interview.
2. If there are no current available places, the parents/legal guardians will be notified and will be given the option of being placed on a waiting list.
3. If a place becomes available, parents/legal guardians will be notified and given 14 working days in which to accept or decline the placement offer. Payment of school fees is required at this time. Once Westminster Christian School has received an acceptance of offer and payment, a letter to confirm the student's placement will be sent.
4. A student's placement in a particular year or class is at the discretion of the Principal. This may be dependent upon class numbers, English language proficiency and other school assessments.

REFUND CONDITIONS FOR INTERNATIONAL STUDENTS

A month's written notice is required if withdrawing a student from school, before their given completion date. Conditions of withdrawal may be waived at the Principal's discretion, due to extenuating circumstances or on compassionate grounds.

If a student withdraws from Westminster Christian School, the student may be eligible for a refund of tuition fees. The following procedures and guidelines would apply:

To be eligible for tuition fees refund:

Parents/legal guardians need to apply to the Westminster Christian School Board of Trustees when requesting a refund. Written application must outline the special circumstances of making their claim, and must be done within one month of the last day of attendance.

If an application is made before the start date:

Fees will be refunded in full, less the school's administration charge of \$100 (per student). This refund also applies to students who are not granted a student permit to attend Westminster Christian School.

If an application is made after the start date, but prior to the second half of the course being completed:

Fees will be refunded less:

- An administration charge of \$100 (GST inclusive).
- Government levy of \$11.00
- Costs to the school already incurred for tuition.
- Components of the fee already committed for the duration of the course.
- Specialist fees.
- Appropriate proportions of salaries for teachers and support staff (if applicable).
- Costs already incurred for the use of facilities and resources.
- Any other costs already incurred.

If an application is made after the second half of a course:

There will be no refund except under exceptional circumstances. *(See also Compassionate Refunds below)*

Compassionate Refunds

In exceptional circumstances, refunds may be granted on compassionate grounds, (e.g. death of a close family member, serious illness, accident). All such refunds will be at the discretion of the Principal and the Westminster Christian School Board of Trustees.

If an international fee-paying student gains residency during the course:

No further international fees will be paid, and a refund may be made on the unused portion of the prepaid international fees. Documentation of residency must be provided to Westminster Christian School, within 14 days of residency being granted.

Caregiver Fees

1. Unused caregiver fees will be refunded, to the caregiver, if the caregiver has been given two weeks' notice of the student's departure date.
2. If the student does not give two weeks' notice, then the caregiver is entitled to two weeks fees and this amount will be deducted from any refund.
3. Westminster Christian School does not charge a placement fee where they have designated the caregiver.

The Board of Trustees will make no refund:

- Where a student has been stood down, suspended or excluded.
- Where a student returns home for any reason other than serious illness or death of a close family member.
- If the enrolment application is found to be inaccurate in any way and the contract is terminated.

CURRICULUM PROGRAMME

Programmes at Westminster Christian School commonly feature the following:

- learning activities in which students investigate issues and solve problems of interest to them
- a balanced curriculum which emphasises discovery and exploration; and encourages higher order thinking as keys to successful learning
- opportunities to see the relevance of learning by applying it in a practical way to solve real problems
- learning activities and experiences both at and outside school
- opportunities for creativity and for capturing the 'teachable moments'

Teachers may adapt their teaching programme to ensure that each student's personal development and highest academic level is achieved.

Westminster Christian School focuses on the spiritual, emotional, intellectual, social, and personal growth of each student.

Subjects Offered

Westminster Christian School is an integrated state school. It offers programmes in all areas of the New Zealand Curriculum. Details of the curriculum can be found on the Ministry of Education's website <https://www.education.govt.nz/>.

Westminster Christian School provides opportunities for its students to participate in a wide range of academic, cultural, sporting and technology programmes. Students are regularly assessed on their progress to determine their academic level.

Classroom Programmes

- English – writing, reading, listening, oral, visual
- Mathematics
- Creation Studies
- Science
- Social Studies
- Health/Physical Education
- Information and Communication Technology
- Library Information Skills

Cultural Programmes

- Music Instrument Tuition
- Choir
- Orchestra
- Drama
- School Productions
- Community Service

Extended Education Programmes

- Language/reading extension programmes
- National/international English/Mathematics/Science competitions
- Science and Technology challenges
- Science Fair
- Art

Technology /Arts Programmes

- Food Technology
- Biotechnology
- Electronics Technology
- Materials Technology
- Media Studies
- Music, drama, dance
- Art
- Information Technology (IT)

Sports Programmes

- Lunchtime Sports
- Skilled programmes in rugby, soccer, hockey, netball, cricket, squash, badminton, softball, swimming
- Competitive Interschool Sports including swimming, athletics and cross country

Learning Support Programmes

- Language Learning Centre for English Language Learners (ELLs)
- Reciprocal reading programme
- Learning Support Assistants working alongside children in classrooms
- Booster programmes in Numeracy and Literacy

ORIENTATION PROGRAMME AND SUPPORT SERVICES

Westminster Christian School provides students with a comprehensive orientation programme. The monitoring of a student's welfare is an on-going process and is overseen by the Principal, the International Coordinators and other relevant staff.

An Orientation Programme includes:

- Placement of the student into their mainstream class.
- Mainstream class teacher assigning a buddy (a classmate) to the student. The buddy's role is to befriend and help the new student to settle into school life and provide first language assistance.
- An introduction to the International Coordinators, and Language Learning Centre. This visit will help establish a point of connection and understanding of the student's needs. An assessment to determine the student's English ability and level will be undertaken.

Westminster Christian School recognises the need for student support particularly in the initial days of school life. A new culture, new language and new school can be overwhelming, therefore, the orientation programme is an important factor in assisting the student to settle.

Support Contact Details

Parents/legal guardians/caregivers may make an appointment with teachers to discuss any queries or concerns that they may have. However, for matters requiring immediate attention, the following staff can be contacted for support or in an emergency:

Name: Leah John & Mel Burtenshaw, International Co-Ordinators
Tel: (09) 444 1983 Mobile: 021 212 9444 (Leah) or 022 033 7576 (Mel)
Email: international@westminster.school.nz

Name: Sandra Jacobs, Principal
Tel: (09) 444 1983 Mobile: 021 237 6399
Email: sandraj@westminster.school.nz

Name: Nichole Gillanders, Executive Assistant
Tel: (09) 444 1983 Mobile: 022 088 6634
Email: nicholeg@westminster.school.nz

Student Welfare

- In the event of a student experiencing difficulties at school or in the designated accommodation, a meeting will be set up between all parties concerned, to discuss the issues and put support structures in place. A translator will be made available, if required. If deemed necessary, other appropriate support agencies may be contacted.
- Please inform the school as to the students travel details to and from school.
- Westminster Christian School is a smoke free zone as required by the New Zealand Ministry of Education. Smoking is not permitted on school property at any time.

WHAT DO YOU DO IF YOU HAVE A GRIEVANCE?

Westminster Christian School endeavours to do its best in providing students and their families with a safe and positive environment. There are times however, when problems do arise and these are some suggestions to rectify matters:

1. Grievances with a teacher

- First call is to talk with your classroom teacher about your concern. If you feel you are unable to speak with the teacher concerned directly, then make an appointment with the Team Leader or the Principal.

2. Grievances with school friends

- Talk with your classroom teacher, duty staff member or any other staff member about your concern. Your concern is important and will be dealt with in an appropriate manner.

3. Grievances with your Designated/Appointed Caregiver

- Discuss your grievances with your designated caregiver, as your grievances may be rectified at this level.
- If you need further assistance, then contact the International Coordinators who will act as your liaison, in consultation with other pastoral staff.
- If your grievance is of a serious nature and cannot be resolved, then Westminster Christian School may immediately rehouse you to an approved caregiver, if it deems it necessary to do so. Furthermore, Westminster Christian School may refer matters onto Child, Youth and Family Services, the New Zealand Police or other appropriate Government agencies.

The grievances and the procedures undertaken will be recorded.

If your grievances are unable to be resolved having followed the procedures above, then <https://www.studycomplaints.org.nz/> may be contacted.

FREQUENTLY ASKED QUESTIONS

1. When is Westminster Christian School open?

Teaching hours for years 0-3 are between 8.50am-2:50pm and for years 4-8 between 9:00am-3:00pm, Monday to Friday, during term time. It is recommended that students arrive at least ten minutes prior to their start time. School term dates, including public holidays are on the schools website <http://www.westminster.school.nz/>

2. What if I am unable to come to school?

All absences must be reported prior to the start of school. Please call the school office on 444-1983 and leave a message on the absentee line.

3. What if my address or phone number changes?

Please inform the school office immediately of any change of details.

4. What do I need for class?

Correct uniform, including PE shirts and shorts when required, your own pencil case with pencils, sharpener, pen, ruler and eraser. Years 4-8 need their own device.

5. When is morning tea and lunch?

Morning tea is from 10:40 am to 11:00 am and lunch from 12:40 pm to 1:30 pm. Students will need to provide their own food.

6. What do I do if I am bullied?

Westminster Christian School's policy towards bullying is that it is unacceptable behaviour and it will not be tolerated. However, if you are bullied, you must contact your classroom teacher or other staff member immediately and procedures will be put in place to rectify the matter. (Refer Code of Conduct p.14).

7. May I use my e-mail at school?

Please refer to the Cybersafety User Agreement for Westminster Christian School Students.

SCHOOL RULES

1. GENERAL

- Students must arrive at school on time so as not to disrupt teaching, or interrupt the learning of other students. Students need to come prepared for a day's learning.
- Students are required to stay on school premises between 8.50am and 3.00pm. Permission to leave school within school hours must be gained from the school Office Manager. For safety and security reasons, the tablet, located at the reception, must be signed by the parent/guardian/caregiver.
- All car park areas, drains and bush are out of bounds to all students.
- Running is not permitted on pathways or decks.
- When there is wet weather, special rules will apply and students will be informed.
- Front entrance and foyer are out of bounds to students, unless accompanied by parent/legal guardian/caregiver or when given permission by a staff member.
- Students are to remain in their classroom during lesson time, unless permission to leave is given by their teacher.
- Students must be responsible for and adhere to the rules of computer usage (*refer to Cybersafety User Agreement for Westminster Christian School Students*).
- All damages must be reported to a staff member immediately. Parents of student/s responsible for damage to school property will be liable for costs incurred.
- All electronic devices, including smart phones, smart watches and games are not permitted at school.
- Bullying, inappropriate language and fighting is unacceptable behaviour and will not be tolerated.

2. UNIFORM

- As a condition of enrolment at Westminster Christian School, long term international students (1 year or more) are required to wear the prescribed school uniform.
- Uniforms must be maintained to a good standard, with all items being clearly named.
- Additional clothing e.g. raincoats, jackets, hair ties must be in school colours and without logos.
- Makeup, nail polish and excessive fashion expressions are not acceptable.
- Long hair must be tied back.
- Jewellery is limited to a wrist watch and one pair of stud earrings.
- Second hand Uniform is available for sale in Reception.

Uniforms can be purchased from:

NZ Uniforms
19A Douglas Alexander Parade
Rosedale
Albany 0632

3. AFTER SCHOOL

- Students must remain within school grounds until collected by an approved adult.
- Creation Station (Before & After School Care) is available, please contact weiniew@westminster.school.nz to register.

CODE OF CONDUCT

Westminster Christian School upholds the values of RESPECT, RESILIENCE, and RESPONSIBILITY
“Do to others as you would have them do to you.” (Luke 6:31)

Therefore I will:

- Abide by the school rules
- Use appropriate language and be courteous to others
- Be thoughtful and considerate to others' needs
- Demonstrate resilience by persevering through challenges and always striving to do my best, both in the classroom and during play.
- Show respect to my teacher/s, staff, each other and myself
- Not tolerate bullying
- Know my worth in Christ

We are all custodians:

Therefore I will:

- Take responsibility for the state of my desk, classroom furniture and equipment
- Take good care of all books supplied, which includes all library books and school texts
- Use sports and PE gear for the right purpose; look after them and return them
- Do my share of keeping our classroom, passage, and grounds clean and tidy

Every student has a RIGHT TO LEARN and every teacher has a RIGHT TO TEACH:

Therefore I will:

- Respect and listen to my teacher
- Respect my fellow classmates so that they may have the opportunity to learn without disruption
- Be prepared for the day's learning
- Be responsible for completing all learning tasks, including homework
- Do my very best in all activities
- Encourage others to achieve

Every student has the right to a SAFE ENVIRONMENT in which to learn and play:

Therefore I will:

- Not be involved in bullying of any kind
- Report any incidents of bullying that I witness, or hear about, to my teacher immediately
- Be an encouragement and support to others
- Be a tidy Kiwi and be proactive in cleaning up
- Act in a responsible and sensible manner so as not to hurt myself or others

PROCEDURES THAT APPLY WHEN A STUDENT IS ABSENT OR IS WITHDRAWN FROM ATTENDING SCHOOL

If a student is absent:

1. The parent/caregiver must follow the normal school procedure:
 - i. In the morning of the first day of the student's absence, the school office must be notified.
 - ii. On the morning of the student's return to school, a written note/email explaining the absence must be provided if the student has been absent for three or more consecutive days.
 - iii. If an absence can be foretold e.g. a Doctor's appointment, then the school must be informed, via email, at least one day prior to that appointment.
2. If a student is absent without a reason being given, then the school will contact the parents/caregivers for an explanation. If a student is truant from school, a meeting will be held between the parents/caregivers and the school, to discuss the situation and how to rectify it. If truancy continues, then a further meeting between all parties will be held. If the situation remains unresolved, then the student's enrolment may be terminated, with the New Zealand Immigration Service being notified.
3. If a student does not attend school for more than twenty consecutive school days then the school will, in writing, notify the parents/caregivers that the student's enrolment will be terminated and the New Zealand Immigration Service notified. However, in the event that the parents/caregivers give a full written explanation as to why and for how long the student will be absent, a place will be held for that student, providing all the student's fees have been paid in full.
4. In any event, if a student is withdrawn from, or ceases to attend Westminster Christian School, then Westminster Christian School's Board of Trustees will notify the New Zealand Immigration Service of the student's change of circumstance.

If a student is withdrawn from attending school:

1. A letter must be sent to the Principal, stating the last day of the student's attendance and the reason/s why he/she is leaving. The New Zealand Immigration Service will be notified as required by law.
2. Refer to Westminster Christian School's Refund Policy 51 for International Students.

CIRCUMSTANCES IN WHICH TUITION MAY BE TERMINATED

1. Where a student is absent or consistently truanting from school (as above), then Westminster Christian School may terminate the enrolment.
2. If a student's behaviour is of an unacceptable level, then a meeting with the student, the parents/caregiver, and the school will be arranged. If the behaviour does not improve, written notification will be given to the parents/caregivers, warning of the danger of termination of the student's enrolment. If there is no further improvement, the parents and the student will be notified in writing that the student must leave at the end of that term, or earlier if the school decides, and will not be eligible to return the following term. There will be no refund of fees paid if this occurs.
3. An 'acceptable level of behaviour' is one that adheres to Westminster Christian School Rules and Code of Conduct.
4. If any information provided by the parents/legal guardians in the student's enrolment application is found to be inaccurate, false or misleading, then the contract of enrolment between Westminster Christian School and the parents/legal guardians of that student may be terminated at the school's discretion.
5. Upon termination of the student's enrolment, Westminster Christian School will notify the New Zealand Immigration Service immediately.

CHECKLIST FOR A STUDENT ENROLLING AS AN INTERNATIONAL STUDENT

Student's name: _____ Surname/Family name: _____

Preferred name: _____

Date of enrolment: _____ / _____ / _____ Start date: _____ / _____ / _____

At the time of enrolment, all required forms must be sent to the International Coordinators at International Enrolments . Please ensure that all documentation is completed accurately, understood, and submitted prior to the start date. International students enrolling for one year or more will be required to attend an interview with the Deputy Principal to review and clarify any relevant information.

- ☐ International Student Application for Enrolment Form
- ☐ Conditions of Enrolment
- ☐ Agreement to Provide Tuition Services between Westminster Christian School and the Applicant, including any schedules annexed thereto.
- ☐ International Student Information Form.
- ☐ International Information Handbook

Other Documents / Fees Required From Applicants

- ☐ Copy of student's birth certificate, passport and appropriate Visa
- ☐ Parent's passport and appropriate Visa
- ☐ Proof of Relationship (if under 10 years old)
- ☐ Student's immunisation certificate
- ☐ A copy of the student's latest school report with verified English translation (long term students only)
- ☐ Copy of medical and travel insurance as outlined in this document (in English)
- ☐ Cybersafety User Agreement for Westminster Christian School (will be provided once tuition starts).
- ☐ Have read Westminster Christian School's Statement of Faith (see below)

Statement of Faith

Westminster Christian School is an interdenominational Christian School whose staff and families represent a number of churches. The Board of Trustees and Board of Proprietors publicly declare their commitment to the following Biblical truths consistent with Westminster Christian School's Charter.

We believe:

- The Bible to be the inspired word of God.
- In God, the Father, Son and Holy Spirit.
- That all humans are created in the image of God and were given dominion over the earth in strict and loving obedience to God, to interpret all reality in accordance with His design and law.
- That we, by nature, disobey God's law, and are therefore subject to eternal death.
- That separation from God has resulted in a fallen world infected by the misery and sorrows of human sin.
- That Jesus Christ the only begotten Son of God, was conceived by the Holy Spirit, born of the virgin Mary, died and was buried, was resurrected from the dead and ascended on high. He is seated at the right hand of God the Father and will return to judge the living and the dead.
- That Jesus by his life, death and resurrection, is the holy lamb of God who has purchased redemption for all those who believe in Him and commit themselves to a life of trust in Him as their personal Saviour and obedience to his teaching.
- All true believers are indwelt by the Holy Spirit who enables them to trust and obey Jesus.
- Such believers are through God's grace made members of the Church militant and upon dying enter into eternal life with Jesus and continue as members of the Church triumphant.
- As members of the Church militant such believers remain subject to all the vagaries of living in a fallen world but through devotion to Jesus, His word and help of the indwelling Spirit are enabled to fight the good fight of faith and persevere through all manner of trials and difficulties with joy amidst suffering.